

# UPPER MIDWEST REBILD SCHOLARSHIP CORPORATION

## Letter of Reference Form

The Upper Midwest Rebuild Scholarship Corporation (UMRSC) is a 501c(3) organization that promotes cooperation and friendship ties between the United States and Denmark by awarding financial scholarships to undergraduate students at American colleges and universities who study abroad in Denmark. For more information, please visit <https://umrsc.org/>.

**COMPLETED FORMS MUST BE RECEIVED BY UMRSC BY NOVEMBER 1, 2022.**

Submission instructions located at the end of this document.

### Instructions for Applicant.

In order to be considered for the UMRSC scholarship, the UMRSC must receive **two letters of reference** on the UMRSC "Letter of Reference Form". References should be individuals you know in a professional setting. One must be a current or former college professor or instructor. See the online "Application Instructions" for more details. Please complete the information in this box and then forward the form to your references. Additional personal letters of reference on letterhead are optional and will not take the place of a reference on the official form.

Name of Applicant:

WAIVER OF ACCESS:

I do OR do not (circle/highlight one) waive my right to see reference.

### Instructions for Person Completing Form:

Thank you for taking the time to complete this form! Once the form has been completed, please send via email to the address listed at the end of the form from your official email account.

Name and Title:

How long have you known the applicant and in what capacity?

How well do you feel you know the applicant? (Mark with an X in the next 3 sections)

Casually	
Well	
Very Well	

How would you rate the applicant in comparison other students/employees you have known in the past three years?

Top 5%	
Top 10%	
Top 1/3	
Middle 1/3	
Lowest 1/3	
NA or Unable to Rate	

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Please rate the applicant by comparing the applicant to others with whom you know in a similar capacity:

	Top 5%	Top 10%	Top 1/3	Middle 1/3	Lowest 1/3	N/A or unable to rate
Emanates Ambassadorial qualities						
Demonstrates ability to follow through on commitments						
Exhibits high level of maturity						
Displays openness to new ideas and experiences						
Possesses strong social and communication skills						
Maintains positive attitude when faced with challenges						
Perseveres toward goals						
Displays strong academic performance						

Please indicate any additional information you believe would be helpful in our selection process. An additional letter of reference, no more than 1 page and on letterhead, is optional.

Signature:  Date:

Title:

Place of Employment:

Work Email:

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Please email the completed form from your official work email address to:  
[applications@umrsc.org](mailto:applications@umrsc.org)

Questions? Contact us at: [info@umrsc.org](mailto:info@umrsc.org)